



Education Officer Yayasan Cikananga Konservasi Terpadu

Cikananga currently offers an unique opportunity for an Education officer to join our passionate team! This is a challenging but rewarding position for a highly dedicated and motivated individual with a keen interest in making a contribution towards conservation.

The Education and Communication Officer will have the following responsibilities:

1. To be responsible for all education and awareness related activities by Yayasan Cikananga Konservasi Terpadu.
2. To develop and implement a strong Education and Awareness Programme, based on the General Action Plans of the different programs.
3. To support activities of other departments at Cikananga related to Education and Awareness, such as Fundraising, PR and administration.
4. To ensure a positive and constructive relationship between the team and local communities.
5. To set up a team of students/volunteers for Education programmes, in accordance with the needs of the programs. To supervise the Education team of students/volunteers (if students/volunteers are needed to accomplish a task) and ensure they follow the rules and methodology implemented.
6. To evaluate the effectiveness of the Education sessions and adjust methods accordingly for future education activities.

The Education Officer will receive from YCKT:

1. 3-month probation period, followed by a 1-year contract
2. Seven days off-duty per month, the dates of which are not fixed, and will be agreed together with the management at the beginning of each month.
3. Twelve extra days off per year with a maximum of three extra days off per month.
4. During Idul Fitri, seven extra days off and an extra salary prorated to the time worked in CCBC if it does not exceed one year.

Requirements

1. University background in Education and/or Biology
2. Experience in field work and Education/Socialisation
3. Able to develop a strong methodology depending on the objectives of each programme
4. Good social skills with both children and adults
5. Rigorous and serious in work mentality and report writing



Yayasan
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6. Independent and reliable
 7. Ability to speak fluent Bahasa Indonesia (Bahasa Sunda is an advantage)
 8. Able to speak English and write English reports
 9. Able to work and adapt to a multi-cultural environment

If you are interested in this position, please send your motivation letter and CV, or if you have any questions regarding this position, to ingetielen@yahoo.com

Closing date: Applications will be reviewed until the position is filled