

GRANT CALL

ARFAH NASUTION MEMORIAL FUND



Yayasan Cikananga Konservasi Terpadu
Kampung Cikananga,
Kecamatan Nyalindung,
Kabupaten Sukabumi,
West Java, Indonesia.



Email: ArfahMemorialFund@gmail.com

1. INTRODUCTION

The memorial Fund is dedicated to the memory of our beloved colleague and friend Arfah Nasution. Arfah dedicated her life to nature conservation from an early age and worked for the Cikananga Foundation as our biologist from 2014 to 2020. In the summer of 2020 she was diagnosed with a brain tumour, a battle that she lost in September 2020.

Besides from working in the field, Arfah always loved getting opportunities to learn and gain experience and she was happy with every opportunity. Therefore we believe this Memorial Fund will be the perfect way to honour Arfah, because her memory will provide an opportunity for other young women to learn and contribute to the conservation of Indonesia's nature and wildlife.

2. PURPOSE AND AIM

The aim and purpose of the Arfah Nasution Memorial Fund is to provide the opportunity for young Indonesian women working in conservation to apply for financial support for travel and general expenses which will enable them to gain experience by attending training opportunities and/or conferences in Indonesia or abroad.

3. CANDIDATES ELIGIBLE FOR FUNDING

Candidates must be 30 years old or younger and be aspiring to, or already be, working to contribute to the conservation of Indonesia's nature and wildlife. Candidates planning activities related to the following fields of interest with the goal to conserve Indonesian flora and fauna can apply:

- Ecology / Biology
- Forestry Conservation
- Veterinary Science
- Social studies
- Genetics
- Education

Favourable applicants would be those aiming to contribute to do research, raise awareness or present research outcomes on the conservation of Indonesian birds.

4. COSTS AND ACTIVITIES ELIGIBLE FOR FUNDING

4.1 Costs eligible for funding

- Transportation costs
- Visa application costs
- Accommodation costs
- Fees for participating

4.2 Activities eligible for funding

- Training Opportunities
- Fieldwork
- Internship
- Conference/Symposiums

5. CONDITIONS, SIZE AND DURATION OF GRANT

5.1 Funding is granted on the basis of a signed contract between the applicant and Yayasan Cikananga Konservasi Terpadu – Arfah Nasution Memorial Fund committee.

5.2 Unused funds have to be returned to Arfah Nasution Memorial Fund. Changes in the agreed budget have to be approved.

5.3 The requested funding amount should not exceed 12.000.000 Rp. Partial funding is possible.

5.4 Funds have to be spent within 12 months from the application date.

5.5 A delay of the use of funds has to be communicated

6. APPLICATION PROCESS

6.1 From August 2023 onwards, Yayasan Cikananga Konservasi Terpadu accepts applications year round. A team of reviewers will then score the proposals and a decision committee will select the successful applications within 3 months. Applicants will be informed and, once the contract is signed, the grant will be received in the same month.

6.2 Forms have to be filled out in English when the applicant is aiming to do activities abroad, when staying in Indonesia the applications can be filled out in Indonesian.

6.3 An up-to-date CV needs to be submitted together with the application form.

6.4 Forms need to be sent to Yayasan Cikananga Konservasi Terpadu via email (ArfahMemorialFund@gmail.com)

6.5 Every full application needs to be supplemented with two reference letters. This should be written by 1) a person who knows the work attitude/personality of the applicant well and 2) current or former employee who knows her future plans or aims well. The letter needs to be sent directly to ArfahMemorialFund@gmail.com by the referee. The proposal will only be reviewed once the reference letters are received.

7. REPORTING OBLIGATIONS

7.1 The use of funds must be documented and provided as a financial report together with the final report. Costs over 500.000 Indonesian Rupiah per item need to be proven by receipt (sent together with the financial report).

7.2 The final report and financial report have to be submitted at the latest three months after the activity. Details can be found in the funding contract that will be sent to successful applicants. The fund will be providing reporting forms that will be sent after the successful applicants are selected.

7.3 As part of the final report, photo material should be submitted for communication purposes. Updates during the activities are desirable.

7.4 After the final report is reviewed we will look into the option for the applicant to present their work to the Cikananga team and interested sponsors either in Cikananga or online.

7.5 Arfah Nasution Memorial Fund is eligible to use the submitted report and material for their own communication and PR activities.